

DISTRICT OF SOOKE

COMMUNITY GRANT REVIEW COMMITTEE

Meeting #11 – May 18, 2011
7:00 PM - Municipal Meeting Room

Committee Members Present:

Councillor Maja Tait, Acting Chair
Alexander Chandler
Myke Colbert (Moonfist)
Patricia Baye

Regrets: David Mallett, Chair
Chris Dykman

Staff: Michael Dillabaugh, Manager of Finance
Tina Hansen, Recorder

Action

The meeting began at 7: 01 p.m.

1. **Introductions:**

The Committee members were introduced.

2. **Appointment of Chair**

MOVED to appoint Councillor Tait as Acting Chair of the Community Grant Review Committee.

CARRIED

3. **Approval of Agenda:**

The agenda was approved as circulated.

CARRIED

4. **Terms of Reference and Policy:**

The Committee reviewed the Staff Report and the Terms of Reference and Policy for the Community Grant Review Committee.

The Committee reviewed the Community Grant Program applications for 2011. During discussions the Committee agreed by general consensus the following:

Sooke Canada Day Society: The Committee supports the Sooke Canada Day Society grant application.

Sooke Fine Arts Society: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Pre-Production & Development: Storyboard & Script
- Office and Administration Costs
- Display cases for jewelry – Construction
- Production and post-production expenses

The Committee discussed the eligibility criteria for Policy 5.1(e) as it pertains to operational and maintenance costs and agreed that further clarification is needed around “operational costs” i.e. wages.

**Michael
Dillabaugh**

Scouts Canada Camp Barnard: The Committee supports the Scouts Canada Camp Barnard grant application.

Juan de Fuca Marine Rescue Society: The Committee supports the Juan de Fuca Marine Rescue Society grant application.

Sooke Region Food CHI Society: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Farmer2Farmer Coordinator
- Fruit Tree Gleaning Coordinator
- Farm Mentorship Coordinator
- Sooke Farm Tour Promotion

Sooke Philharmonic Society: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Volunteer time – in kind
- Honorariums
- How ticket sales are projected

Greater Victoria Film Commission: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Application to 4 municipalities
- How memberships are projected
- Honorariums
- \$500 Profit

EMCS – Student Art Bus Shelter Project: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Further project information

Sooke Horseshoe Pitching Club: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Project timing
- Maintenance of the horse shoe pits
- Liability

The Committee discussed how the project could encourage the use and vitality of the Sooke River road park. A staff report is pending on Councillor Dumont’s Notice of Motion of April 26, 2011 related to the horse shoe pitches.

Ladybug Garden and Greenhouse: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Breakdown of design and construction of bus shelter
- detailed breakdown of expenses between both projects
- Salaries

Royal Canadian Legion Branch #54: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Alternate quotes – local
- Alternate funding sources
- Access to community

Community Prevention Education Continuum: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Alternate funding sources

Sooke Classical Boating Society: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Provide quote for boat cover (cost not included in budget)

Navy League of Canada – Sooke Branch: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Alternate funding sources
- Budget for project

Navy League of Canada – Sooke Branch: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Alternate funding source
- Provide picture of the winter parka

Journey Middle School Hockey Program: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations as to the following:

- Will grant offset tuition fees
- Clarify if tuition fee is responsibility of student's family

Addiction Recovery Coach Canada Society: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations. as to the following:

- How many members of community would the workshops facilitate
- Location

Citizens on Patrol: to send a letter to the applicant requesting that further information be provided at the Community Grant presentations. as to the following:

- Gas Coupons

The following applicants will be sent letters advising they must come forward and present their projects to the Community Grant Review Committee on Thursday, June 2, 2011 at 6:00 pm:

- Sooke Canada Day Society Canada Day Celebration Evening Band
- Sooke Fine Arts Society 25th Anniversary Film Documentary, improve jewelry display cases
- Scouts Canada – Camp Barnard Sleeping Cabin Upgrade Project
- Juan de Fuca Marine Rescue Society Electronic Navigation Equipment
- Sooke Region Food CHI Society Food Systems – 5 Food Sustaining Initiatives
- Sooke Philharmonic Society Christmas Concert
- Greater Victoria Film Commission Business Seminar Education Series
- EMCS – Student Art Bus Shelter Project Refurbishing bus shelter (s) located at Village Foods
- Sooke Horseshoe Pitching Club Build 8 horseshoe pitching courts
- Ladybug Garden and Greenhouse Bus shelter, awareness workshops
- Royal Canadian Legion Branch #54 Materials for short mat bowling
- Community Prevention Education Continuum Promoting healthy youth, healthy choices
- Sooke Classical Boating Society Boat cover used for maintenance of longboats
- Navy League of Canada – Sooke Branch Flaghoist signaling
- Navy League of Canada – Sooke Branch Providing Uniform Kits to Cadets
- Journey Middle School Hockey Program Grade 7 Pilot Hockey Skills Program
- Addiction Recovery Coach Canada Society Workshops specific for high-risk mothers
- Citizens on Patrol Purchase 2 CREST handheld radios, night vision binoculars

5. **Next Meeting:** Thursday, June 2, 2011

6. **Adjournment:**

The meeting adjourned at 9:28 p.m.

Maja Tait
Acting Chair

Bonnie Sprinkling
Corporate Officer