

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 27, 2011

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor David Bennett
Councillor Bev Berger
Councillor Ron Dumont
Councillor Herb Haldane
Councillor Maja Tait

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Officer
Sue-Lin Tarnowski, Director of Finance
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Lisa Urlacher, Corporate Assistant

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED and seconded to approve the agenda with the following corrections:

- Receipt of minutes of the Capital Regional Parks Committee held on April 20, 2011
- Removal of the Delegation for Sooke School District No. 62
- Removal of the receipt of minutes of the CRD held on May 11, 2011

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED and seconded that the minutes of the Regular Council meeting held on May 24, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED and seconded that the minutes of the Committee of the Whole meeting held on May 30, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED and seconded that the minutes of the Special Council meeting held on June 9, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED and seconded that the minutes of the Regular Council meeting held on June 14, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED and seconded that the minutes of the Committee of the Whole meeting held on June 20, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED and seconded that the following minutes be received for information:

March 9, 2011

Capital Regional Hospital District Board

March 30, 2011

Capital Regional Hospital District Board

April 20, 2011

Capital Regional Parks Committee

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Sooke Region Harbour Chamber of Commerce

Randy Welters, President, read his submitted report and highlighted the following:

- Survey to obtain information from the business community about their concerns and interests
- The Chamber mixer
- Past and upcoming workshops for education and professional development
- Social Media and website
- Membership directory
- Bi-monthly E-newsletter
- Implementation of a “resident card”
- Brochure for Rotary Auction

Council discussed the fee for service agreement and Mr. Welters submitted his suggested amendments to the Chamber contract. It was noted that the submission would be brought forward to an upcoming Sooke Economic Development Commission meeting.

PUBLIC QUESTION AND COMMENT PERIOD

Terrance Martin, resident, questioned the Statement of Financial Information (SOFI) Report as to the reconciliation requirement for the vendor payment schedule and detailed expenses.

Sue-Lin Tarnowski explained that the guidelines are met at the discretion of the Financial Officer for the municipality and clarified the new accounting standards by PSAP regarding capital expenditures not considered expenses.

Wendell Milne, resident, questioned the release of In-Camera resolution dated March 7, 2011 as to the Wellness Centre. Mayor Evans explained that staff were directed to facilitate an alternative location for the Wellness Centre.

Mr. Milne questioned the \$600,000 amenity contribution and the expenditure of public money. Evan Parliament explained that the amenity contribution as a subsidized lease rate to re-locate the physicians within a Wellness Center in Mariners Village. Mr. Parliament further explained the Request for Proposal issued by VIHA.

Mr. Milne further questioned the \$600,000 amenity and inquired as to an affordable housing component within Mariners Village. Mr. Parliament referred to the amenity policy and the Phased Development Agreement negotiated within the Comprehensive Development zone.

Ken Ebbs Canavan, resident asked for clarification as to the discussion at the May 24th Committee of the Whole meeting regarding the use of a cantilever on the side of the bridge for an alternative crossing and stated that the Engineer provided further information near the end of the discussion. Mr. Ebbs Canavan asked Council whether a cantilever is an option. It was clarified that the cantilever option is not being considered and that the additional information was to allow a separate crossing to the south of the bridge.

Moonfist, resident, thanked the Chamber president for the report presented and commended the social media workshop hosted by the Sooke Region Chamber of Commerce.

Terrance Martin, resident, referred to and asked for clarification as to the requirements set out in the ministry guidelines for the SOFI report.

BYLAWS

B-1 Bylaw No. 497, Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-6)

MOVED and seconded that Bylaw No. 497, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-6)* be adopted.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 2010 Statement of Financial Information Report (SOFI)

MOVED and seconded to approve the 2010 Statement of Financial Information and authorize staff to forward it to the Ministry of Community and Rural Development along with the 2010 Audited Financial Statements.

CARRIED UNANIMOUSLY

RA-2 2011 Annual Report Presented to the Public

MOVED and seconded to authorize staff to release the Annual Report for public inspection;

AND THAT Council schedule the Annual Meeting for July 11th, 2011.

CARRIED UNANIMOUSLY

RA-3 Appointment of Public Officer and Designated Employee

MOVED and seconded to appoint Gerard LeBlanc as Municipal Planner for the District of Sooke effective June 6, 2011.

CARRIED UNANIMOUSLY

RA-4 Lease of Kaltasin Works Yard

MOVED and seconded to approve the Lease for part of the Kaltasin works yard to *HBM Canada Manufacturing Inc.*;

AND authorize the Mayor and Chief Administrative Officer to execute the Lease.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Mayor and Council Reports - Mayor Evans and Councillor Bennett

MOVED and seconded to receive the Mayor and Councillor reports for information.
CARRIED UNANIMOUSLY

Councillor Tait reported on attending the Sooke Economic Development Commission meeting in June.

CORRESPONDENCE REQUIRING ACTION

C-1 District of Kent – Municipal Police Service Agreement

MOVED and seconded to send a letter of concern to the Honourable Christy Clark, Premier of British Columbia as to police funding;
AND TO provide a copy of the letter to the Mayor of Kent, Randall Garrison – MP Esquimalt Juan de Fuca and John Horgan, MLA, Malahat - Juan de Fuca.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90 (1) of the *Community Charter* to discuss:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 10:00 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Bonnie Sprinkling
Corporate Officer