

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber at 2225 Otter Point Road, Sooke, BC
on November 14 , 2011
6:00 p.m., Closed Portion, Meeting Room
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor David Bennett
Councillor Bev Berger
Councillor Ron Dumont
Councillor Herb Haldane
Councillor Maja Tait

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Officer
Sue-Lin Tarnowski, Director of Finance
Elisabeth Nelson, Municipal Engineer
Gerard LeBlanc, Municipal Planner
Steve Sorensen, Fire Chief
Staff Sgt. Steve Wright
Lisa Urlacher, Corporate Assistant (left 7:16 pm)

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m. in the Municipal Meeting Room.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

CALL TO ORDER – Open Portion

Mayor Evans called the open portion of the Regular Council meeting to order at 7:00 p.m. in the Council Chambers.

APPROVAL OF THE AGENDA

MOVED and seconded to approve the agenda as circulated as amended:

- to add the Sooke Region Resources presentation after the Receipt of Minutes for Information;
- to move Agenda Item RI-2 – Sooke Region Cultural Plan Committee Report to immediately following Public Question and Comment Period; and
- to add the following items to the agenda as new business:
 - Item NB-1: BC Community Recreation Grant Application
 - Item NB-2: Road and Sidewalk Improvement Program
 - Item NB-3: Motion to close the meeting to the public immediately following Agenda Item “Notice of Motion”.

CARRIED UNANIMOUSLY

strategic directions to be considered by the District of Sooke, including the creation of a Cultural Planning Advisory Committee. Evonne Black provided Council with a list of the names of those involved with the Sooke Region Cultural Plan. Council accepted the Sooke Region Cultural Plan and will review its recommended actions during the upcoming strategic planning process.

BYLAWS

B-1 Bylaw No. 500, *Sooke Zoning Bylaw, 2011*

MOVED and seconded that Bylaw No. 500, *Sooke Zoning Bylaw, 2011* be adopted.
CARRIED UNANIMOUSLY

B-2 6553 Helgesen Road

Bylaw No. 501, *Zoning Amendment Bylaw (270-90)*

MOVED and seconded that Bylaw No. 501, *Zoning Amendment Bylaw (270-90)* be adopted.

CARRIED UNANIMOUSLY

Bylaw No. 502, *6553 Helgesen Road Phased Development Agreement Authorization Bylaw, 2011*

MOVED and seconded that Bylaw No. 502, *6553 Helgesen Road Phased Development Agreement Authorization Bylaw, 2011* be adopted.

CARRIED UNANIMOUSLY

Bylaw No. 503, *Sooke Core Sewer Specified Area Amendment Bylaw (147-11)*

MOVED and seconded that Bylaw No. 503, *Sooke Core Sewer Specified Area Amendment Bylaw (147-11)* be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 508, *Records Management Bylaw, 2011*

MOVED and seconded that Bylaw No. 508, *Records Management Bylaw, 2011* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 509, *Sooke Core Sewer Specified Area Amendment Bylaw (174-12) – Wright Road*

MOVED and seconded that Bylaw No. 509, *Sooke Core Sewer Specified Area Amendment Bylaw (174-12)* be adopted.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 510, *Sooke Core Sewer Specified Area Amendment Bylaw (174-13) – Grant Road West*

MOVED and seconded that Bylaw No. 510, *Sooke Core Sewer Specified Area Amendment Bylaw (174-13)* be adopted.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Policy No. 8.8, *Secondary and Small Suites Policy, 2011*

Councillor Sheila Beech left the meeting at 7:38 pm declaring that she has a secondary suite.

MOVED and seconded that Policy No. 8.8, *Secondary and Small Suites Policy, 2011* be adopted.

CARRIED **Councillors Berger and Haldane opposed the motion**

Councillor Sheila Beech returned to the meeting at 7:45 pm.

RA-2 Ventilation of Controlled Substance grow operations (Grow Ops)

MOVED and seconded to direct staff to express the District of Sooke's concerns to Health Canada on the lack of federal supervision and control of Health Canada approved medical marijuana grow operations with respect to compliance with building codes and municipal bylaws and that proposed legislation to establish commercial grow operations include appropriate regulations to enable local authorities to enforce health and safety standards.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Mayor and Council Reports

Mayor Janet Evans read a farewell and thank you message to Council, volunteers, and residents.

Councillor Berger provided an update on the proposed multi-purpose lacrosse box for the District of Sooke; a grant application is being submitted with many letters of support. SEAPARC will provide the maintenance for the facility.

Councillor Dumont reported on the VIRL Board; RFP for a library in Sooke, budget meetings later this month.

MOVED and seconded to receive the Council reports for information.

CARRIED UNANIMOUSLY

RI-2 Council, COW, Committee/Commission, and Staff Reports

RCMP – Staff Sgt. Stephen Wright

MOVED and seconded to receive the RCMP October 2011 Monthly Report and CRD Regional Domestic Violence Unit year end report – September 2011.

CARRIED UNANIMOUSLY

RI-3 Development Services Department – Development Cost Charges Bylaw Update

MOVED and seconded to receive the Development Services Department – Development Cost Charges Bylaw Update.

CARRIED UNANIMOUSLY

Fire Department – Quarterly Report July – September 2011

MOVED and seconded to receive the Fire Department – Quarterly Report July – September 2011 with correction.

CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 BC Community Recreation Grant Application

MOVED and seconded to direct staff to submit a grant application to the BC Community Recreation Program grant for the Phillips Road connector multi-use trails.

CARRIED **Councillors Berger and Haldane opposed the motion**

NB-2 Road and Sidewalk Improvement Program

MOVED and seconded to award the construction agreement in the amount of \$41,949.60 to design and construct the Townsend Road/Highway 14 intersection upgrade to Jasmine's Excavating;

AND to award the unit rate construction agreement in the amount not to exceed \$150,000 to mill and pave Maple Avenue S to Capital City Paving;

AND to authorize the Mayor and Chief Administrative Officer to sign the construction agreements on behalf of the District of Sooke.

CARRIED UNANIMOUSLY

Council directed staff to notify the residents of Townsend Road and Rhodonite Road of the proposed road improvements, including notice published in the newspaper.

CORRESPONDENCE REQUIRING ACTION

C-1 Greater Victoria Development Agency – Request for funds

MOVED and seconded to file the letter from the Greater Victoria Development Agency.

CARRIED UNANIMOUSLY

C-2 Pacific Centre Family Services Association – Proposal for joint provincial grant application

MOVED and seconded to file the letter from Pacific Centre Family Services Association.

CARRIED UNANIMOUSLY

CORRESPONDENCE AND COUNCIL REPORTS FOR INFORMATION

I-1 October Council Reader File

MOVED and seconded to file the October Council Reader correspondence.
CARRIED UNANIMOUSLY

NOTICES OF MOTION

NM-1 Notice of Motion by Councillor Herb Haldane acknowledged by Mayor on October 24, 2011

MOVED and seconded to direct staff to prepare a bylaw to rescind sections 3 and 4 of Bylaw No. 474, *Delegation Bylaw, 2010*.

DEFEATED

Mayor Evans and Councillors Bennett, Beech, Dumont, and Tait opposed the motion

NB-3 MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90(1)(i) of the *Community Charter* to discuss the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Councillor Haldane opposed the motion

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 8:48 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Bonnie Sprinkling
Corporate Officer