

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on September 12, 2011
6:00 p.m., Closed Portion, Meeting Room
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor David Bennett
Councillor Maja Tait
Councillor Ron Dumont
Councillor Herb Haldane

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Officer
Sue-Lin Tarnowski, Director of Finance
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Lisa Urlacher, Corporate Assistant
Staff Sgt. Steve Wright

ABSENT:

Councillor Bev Berger

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m. in the Municipal Meeting Room.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- a) labour relations or other employee relations;
- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
- c) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

CALL TO ORDER: Open Portion

Mayor Evans called the open portion of the Regular Council meeting to order at 7:00 p.m. in the Council Chambers.

APPROVAL OF THE AGENDA

MOVED and seconded to approve the agenda as circulated.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED and seconded that the minutes of the Regular Council meeting held on August 8, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED and seconded that the minutes of the Special Council meeting held on August 8, 2011 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED and seconded that the following minutes be received for information:

March 17, 2010	Climate Change Action Committee
May 26, 2011	Board of Variance
June 21, 2011	Protective Service Committee
June 29, 2011	Special CRD Board meeting
July 13, 2011	CRD Board meeting

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, resident, provided comments as to the draft sign bylaw regarding election campaign signage and stated that sandwich board signs notify that farm produce, fish and other seasonal products are available. Ms. Lewers inquired as to fees for new sign permit applications.

Rick Hobday, resident, representing the Sooke Horseshoe Club inquired as to the draft sign bylaw and sponsorship signs.

Ellen Lewers, resident, expressed concerns regarding the Colwood Fire Rescue Mutual Aid Agreement.

PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Report of Public Hearings - 1424 Gillespie Road (Grouse Nest)

- **Bylaw No. 493, *Official Community Plan Amendment Bylaw (400-1)***

Mayor Evans called the Public Hearing for Bylaw No. 493, *Official Community Plan Amendment Bylaw (400-1)* to order at 7:13 p.m.

Gerard LeBlanc gave a powerpoint presentation and summary of the Official Community Plan amendment application for the property located at 1424 Gillespie Road.

Doug Regelous, representing Atwater Landing, provided clarification as to the Neighbourhood Plan being a general statement of intent.

Public Submissions:

There was no public participation.

Mayor Evans called three times for submissions to the Public Hearing for Bylaw No. 493, *Official Community Plan Amendment Bylaw (400-1)*. Hearing none, she closed the public hearing at 7:23 pm.

MOVED and seconded to amend Bylaw No. 493, *Official Community Plan Amendment Bylaw (400-1)*.

CARRIED UNANIMOUSLY

MOVED and seconded that Bylaw No. 493, *Official Community Plan Amendment Bylaw (400-1)* be read a third time.

CARRIED UNANIMOUSLY

PH-2 Report of Public Hearings - 6826 Grant Rd W

- **Bylaw No. 504, *Zoning Amendment Bylaw (270-91)***
- **Bylaw No. 505, *6826 Grant Road West Phased Development Agreement Authorization Bylaw, 2011***

Mayor Evans called the Public Hearing for Bylaw No. 504, *Zoning Amendment Bylaw (270-91)* and Bylaw No. 505, *6826 Grant Road West Phased Development Agreement Authorization Bylaw, 2011* to order at 7:24 p.m.

Gerard LeBlanc gave a powerpoint presentation and summary of the zoning amendment and Phased Development Agreement for 6826 Grant Road West.

It was noted that Schedule A of the covenant item 2 (b) requires amendment to read "Despite Section 4(a) 2(a)." and a discussion ensued as to Grant Road West frontage.

Dave Gardner, owner, clarified the frontage inquiries and the access to the property. The additional frontage will allow density and a water plan is intended for the lowest corner. It was further explained that the road dedication will fit with the neighbouring property which includes the road widening and a bike path.

Public Submissions:

There was no public participation.

Mayor Evans called three times for submissions to the Public Hearings for Bylaw No. 504, *Zoning Amendment Bylaw (270-91)* and Bylaw No. 505, *6826 Grant Road West Phased Development Agreement Authorization Bylaw, 2011*. Hearing none, she closed the public hearing at 7: 36 pm.

MOVED and seconded to amend Bylaw No. 504, *Zoning Amendment Bylaw (270-91)*; **AND** to amend Bylaw No. 505, *6826 Grant Road West Phased Development Agreement Authorization Bylaw, 2011*.

CARRIED UNANIMOUSLY

MOVED and seconded that Bylaw No. 504, *Zoning Amendment Bylaw (270-91)* be read a third time.

CARRIED UNANIMOUSLY

MOVED and seconded that Bylaw No. 505, *6826 Grant Road West Phased Development Agreement Authorization Bylaw, 2011* be read a third time.

CARRIED UNANIMOUSLY

PUBLIC INPUT MEETINGS AND RELATED REPORTS

Mayor Evans advised that these public input meetings are being held to allow the public an opportunity to make submissions to Council on these particular items on the agenda.

PI-1 Application to Subdivide Land from the ALR - 1810/1820 Connie Road

Gerard LeBlanc provided a powerpoint presentation as to the Agricultural Land Commission application to subdivide 1810/1820 Connie Road.

Public Input:

There was no public participation.

MOVED and seconded to forward this application to the Agricultural Land Commission with a recommendation in support of the application for subdivision for a strata conversion of two previously occupied dwellings at 1810 and 1820 Connie Road legally described as Lot 1, Section 116, Sooke District, Plan VIP58425.

CARRIED UNANIMOUSLY

PI-2 Development Variance Permit for 6580 Sooke Road

Gerard LeBlanc provided a powerpoint presentation as to the Development Variance Permit application for 6580 Sooke Road to vary the permitted residential use.

Public Input:

Moonfist, resident, asked that consideration be given to health and safety regarding the commercial use during inspection.

Gail Hall, resident, expressed concern as to the interpretation of varying the use under Section 922 of the *Local Government Act*. It was explained that the location of the use is being varied not the permitted use.

MOVED and seconded to approve the issuance of Development Variance Permit PLN000906 to vary the required location of a dwelling unit to allow one dwelling unit on the first storey of the existing building at 6580 Sooke Road.
CARRIED UNANIMOUSLY

PI-3 Bylaw No. 480, *Sign Regulation Bylaw, 2011*

Public Input:

Ellen Lewers, resident, expressed that sandwich board signs for seasonal products are necessary to farm businesses.

A discussion ensued involving staff, members of Council and Ms. Lewers as to making an application for a variance. Concern was expressed regarding the Development Procedures Bylaw and it was noted that a sign variance fee could be added.

Council discussed the intent of Section 4.3.1 regarding signs lawfully in existence at the time of adoption on this bylaw.

David Mallett, resident, inquired as to home identification signs.

MOVED and seconded to amend Bylaw No. 480, *Sign Regulation Bylaw, 2011* in accordance with August 8, 2011 resolution;
AND to receive the public input for Bylaw No. 480, *Sign Regulation Bylaw, 2011*,
AND THAT Council give third reading to Bylaw No. 480, *Sign Regulation Bylaw, 2011*.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 441, *Talc Place Disposition Bylaw, 2011*

MOVED and seconded that Council give third reading to Bylaw No. 441, *Talc Place Park Disposition Bylaw, 2011*;
AND TO direct staff to proceed with the rezoning, subdivision and sale of the closed Talc Place Park subject to adoption of Bylaw No. 441.
CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Sewer Operation and Maintenance Agreement – EPCOR Water Services Inc

MOVED and seconded to approve the Five-year Operations and Maintenance Agreement for wastewater services dated October 1, 2011 with EPCOR Water Services Inc.
CARRIED **Councillor Haldane opposed the motion**

MOVED and seconded to authorize the Mayor and Chief Administrative Officer to execute the agreement with EPCOR Water Services Inc.
CARRIED **Councillor Haldane opposed the motion**

RA-2 Agricultural Plan

MOVED and seconded to direct staff to prepare an Agricultural Plan for the District of Sooke based on the 2011 Budget allocations.
CARRIED UNANIMOUSLY

RA-3 Colwood Fire Rescue Mutual Aid Agreement Renewal

MOVED and seconded to defer back to staff for further information.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Mayor and Council Reports - Councillor Bennett

Mayor Evans reported on the JDF Marine Trail Development Public Hearings and explained that consideration will be made at the CRD Board meeting this Wednesday. Mayor Evans reported on the CRD Water Commission meeting and stated that the review for Development Cost Changes will be finalized in October and that the rates will be decreasing by 14%.

MOVED and seconded to receive the Councillor Bennett's report for information.
CARRIED UNANIMOUSLY

RI-2 RCMP Monthly Reports

MOVED and seconded to receive the RCMP Monthly Reports for June and July 2011 for information.
CARRIED UNANIMOUSLY

RI-3 BC Ambulance Report

MOVED and seconded to receive the BC Ambulance Report for January - August 2011 for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE REQUIRING ACTION

C-1 Corporation of the Township of Esquimalt – Te'mexw Treaty Advisory Committee (TTAC)

MOVED and seconded to approve the \$3,000 expense for 2011 TTAC expenses to the Township of Esquimalt.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Vancouver Island Regional Library

MOVED and seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 9:21 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Bonnie Sprinkling
Corporate Officer

