



DISTRICT OF SOOKE

BYLAW No. 292

CONSOLIDATED FOR REFERENCE SEPTEMBER 21, 2009

BYLAW No. 292, *FIRE PROTECTION SERVICES BYLAW, 2007*
BYLAW No. 353, *FIRE PROTECTION SERVICES AMENDMENT BYLAW (292-1)*
BYLAW No. 415, *FIRE PROTECTION SERVICES AMENDMENT BYLAW (292-2)*

THIS BYLAW IS PROVIDED FOR REFERENCE PURPOSES ONLY AND IS NOT TO BE RELIED UPON IN MAKING FINANCIAL OR OTHER COMMITMENTS. COPIES OF THE ORIGINAL BYLAW AND AMENDMENTS MAY BE VIEWED AT THE DISTRICT OF SOOKE MUNICIPAL HALL.

A bylaw to provide for fire protection services in the District of Sooke.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

Title

1. This Bylaw may be cited as the *Fire Protection Services Bylaw, 2007*.

Interpretation

2. In this Bylaw:

(a) **Assistance Response** means:

- (i) first response to medical emergencies;
- (ii) first response to accidents, natural or man-made disasters, escapes of hazardous materials or other circumstances that have caused or may cause harm to persons or property;
- (iii) rescue operations.

(b) **British Columbia Building Code** means the British Columbia Building Code 2006 as amended or re-enacted from time to time;

Disclaimer: This is an unofficial document of the District of Sooke and is consolidated for convenience purposes only and is not to be relied upon in making financial or other commitments. The District of Sooke does not warrant the accuracy of information on this document nor will it accept responsibility for errors or omissions. The District of Sooke reserves the right to alter or update this information without notice.

- (c) **British Columbia Fire Code** means the British Columbia Fire Code 2006 as amended or re-enacted from time to time;
- (d) **Burning Barrel** means any metal barrel larger than 64 cm (25") in diameter and 92 cm (36") in height; *(amended by Bylaw No. 353 September 15, 2008)*
- (e) **Debris** means disturbed or undisturbed vegetative matter targeted for management of disposal by open burning; *(amended by Bylaw No. 353 September 15, 2008)*
- (f) **Equipment** means any vehicles, tools, devices or materials used by the Fire Department;
- (g) **False Alarm** means the activation of a Fire Alarm System resulting in the direct or indirect notification of the Fire Department to attend at a real property where Fire Department find no evidence or indication of any fire condition, unlawful activity, or unauthorized entry;
- (h) **Fire Alarm System** means a device or devices installed on real property and intended to warn of a fire condition by activating an audible alarm signal or alerting a monitoring facility but does not include a fire alarm system on real property that is intended to alert only the occupants of the dwelling unit in which it is installed;
- (i) **Fire Chief** means the person appointed by Council as head of the Fire Department or any other person authorized to act on behalf of the Fire Chief;
- (j) **Fire Department** means the fire department of the District of Sooke, including all officers, employees and volunteers engaged in the fire department;
- (k) **Fire Protection** means all aspects of fire safety, including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, training, staff development and advising on fire safety matters;
- (l) **Incident** means a situation which requires the services of the Fire Department;
- (m) **Incinerator** means any metal or masonry enclosed container in good condition mounted on a non-combustible base, fitted with a metal screen or grill of less than 12.5 mm (1/2") mesh to restrict any sparks or flying debris;
- (n) **Member** means any person appointed by the Fire Chief as a member of the Fire Department;

- (o) **Mutual Aid** means the provision of the Fire Department's services to another local government or person pursuant to a mutual aid agreement between the District and that local government or person;
 - (p) **Officer** means a Member appointed by the Fire Chief and given specific authority to assist the Fire Chief in his or her duties;
 - (q) **Open Air Fire** means the burning or combustion of any material or substance in the open air outdoors, not including Incinerators or Burning Barrels; *(amended by Bylaw No. 353 September 15, 2008)*
 - (r) **Public Services** means public information, education and prevention programs, as they relate to fire safety, public safety, and emergency preparedness.
 - (s) **Ventilation Index** means the Environment Canada forecast Ventilation Index which provides regional information on airflow venting. *(amended by Bylaw No. 353 September 15, 2008)*
3. All other words and phrases shall be construed in accordance with the meaning assigned to them by the British Columbia Building Code, the British Columbia Fire Code or the *Fire Services Act* (British Columbia) as amended or re-enacted from time to time. In the event of a conflict between this Bylaw and the *Fire Services Act* and any regulations thereunder, the provisions of the Act and its regulations shall prevail.

Adoption of Fire Code and Other Standards

- 4. The substantive regulations (but not the procedural or remedial provisions) of the British Columbia Fire Code are hereby adopted and made part of this Bylaw such that every provision of the British Columbia Fire Code shall be considered a provision of this Bylaw.
- 5. Standards of the *National Fire Protection Association* as issued from time to time are made part of this Bylaw such that every provision shall be considered a provision of this Bylaw.
- 6. Water supply requirements for public fire protection as issued by the *Fire Underwriters Survey* and updated from time to time, are made part of this Bylaw such that every requirement shall be considered a provision of this Bylaw.

Establishment

- 7. The Fire Department is hereby established and is to be known as the *Sooke Fire Rescue Department*.
- 8. The Fire Chief is authorized to administer this Bylaw.

9. The Fire Chief may appoint, discipline and dismiss Members in accordance with the *Sooke Fire Department Policy and Procedures*, including the right to reconsider the decision of the Fire Chief under *Grievances* attached as Schedule F as reference to this bylaw.

10. The Fire Chief may appoint Officers to act as Fire Chief on his or her behalf.

Scope of Fire Department

11. The Fire Department is empowered to provide the following services:

- (a) Fire Protection;
- (b) Assistance Response;
- (c) Mutual Aid; and
- (d) Public Services.

Powers of Fire Chief

12. The Fire Chief is authorized to exercise the following powers:

- (a) Enter on property and inspect premises for conditions that may cause a fire, increase the danger of a fire or increase the danger to persons or property from a fire;
- (b) Take measures to prevent and suppress fires, including the demolition of buildings and other structures to prevent the spreading of fire;
- (c) Require an owner or occupier of real property to undertake any actions directed by the Fire Chief for the purpose of removing or reducing any thing or condition that person considers is a fire hazard or increases the danger of fire;
- (d) Exercise all of the powers of the fire commissioner under section 25 of the *Fire Services Act*, and for these purposes that section applies.

13. The Fire Chief or the Member in charge at an Incident may establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by the Fire Chief or the Member in charge.

Territorial Jurisdiction

14. The limits of the jurisdiction of the Fire Department extend to the boundaries of the District of Sooke and no part of the Fire Department Equipment and Members shall be used outside the District without:

- (a) the express authorization of a written agreement providing for the supply of Fire Department Equipment and Members outside the District's boundaries;
- (b) the approval of Council; or
- (c) a request for assistance in accordance with the *Emergency Program Act* (British Columbia) as amended or re-enacted from time to time.

Inspections

- 15. The Fire Chief and Members of the Fire Department may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this Bylaw are being observed.
- 16. The Fire Department shall conduct, or cause to be conducted, inspections of the classes of premises listed in Schedule A to this Bylaw at least as frequently as set out in Schedule A to this Bylaw.
- 17. The owner or occupier of a building shall pay the fee set out in Schedule C for the following services of the Fire Department:
 - (a) inspection of the building, including re-inspection, that is not the routine inspection under section 16 of this Bylaw; and
 - (b) installation of an oil burner tank.

General Fire Regulations

- 18. No person shall obstruct or interfere with the Fire Chief or a Member of the Fire Department in the performance of his or her duties under this Bylaw.
- 19. No person shall damage or destroy, or obstruct, impede or hinder the operation of, any Equipment of the Fire Department.
- 20. No person shall drive a vehicle over any Equipment of the Fire Department without the permission of the Fire Chief or a Member of the Fire Department.
- 21. No person shall falsely represent themselves as a Member of the Fire Department.
- 22. No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any Incident, fire hydrant, cistern or body of water designated for fire fighting purposes.
- 23. No person shall tamper, obstruct, disengage, fail to maintain or interfere with an emergency exit, fire extinguisher, fire alarm, sprinkler, standpipe or other fire safeguard installed in a building. (amended by Bylaw No. 353 September 15, 2008)
- 24. No person shall wilfully make or cause to be made a false request for the Fire Department to respond to an Incident.

25. No person shall enter the boundaries or limits of an area prescribed in accordance with section 13 unless that person has been authorized to enter by the Fire Chief or the Member in charge at the Incident.
26. Every owner or occupant of a building shall provide all information and shall render all assistance required by the Fire Chief or a Member of the Fire Department in connection with the inspection of the building.

Removal of Fire Hazard

27. Every owner and occupier of property shall remove or reduce or caused to be removed or reduced any thing or condition directed by the Fire Chief to be removed or reduced under section 12(c) of this Bylaw, during the time stipulated in that order.
28. In the event the owner or occupier of property fails to comply with section 27 of this Bylaw, and the owner or occupier of such property has been given an opportunity to make representations to the Fire Chief in respect of that order, the District may by its own officers and employees or other persons, carry out the work necessary to comply with section 27 of this Bylaw at the expense of the owner or occupier, and the District may recover the costs of undertaking such work either as a debt against the person in default or, if the work is in relation to land or improvements on the owner or occupier's property, in the same manner and with the same remedies as property taxes.

Open Air Fires

29. No person shall ignite, start or maintain, or allow or cause to be lighted, ignited, started or maintained, an Open Air Fire during the months of May, June, July, August and September, except an Open Air Fire for a special ceremony or event under the terms and conditions of a valid burning permit obtained from the Fire Department. (amended by Bylaw No. 353 September 15, 2008)
30. No person shall ignite, start or maintain, or allow or cause to be lighted, ignited, started or maintained, an Open Air Fire during the months of January, February, March, April, October, November and December except under the terms and conditions of a valid burning permit obtained from the Fire Department.
- 30.1 No person shall ignite, start or maintain, or allow or cause to be lighted, ignited, started or maintained within the District of Sooke a fire in an Incinerator or Burning Barrel. (added by Bylaw No. 353 September 15, 2008) (Amended by Bylaw No. 415 September 21, 2009)

31. Sections 29 and 30 do not apply to:

- (a) outdoor cooking fires, provided the fire is contained in a device or fixture designed for such purpose and the fire is only burning clean dry wood or charcoal;
- (b) fires lit for Fire Department training exercises;

- (c) outdoor fires in pits approved by the Fire Chief for use in designated campgrounds or tourist parks;
- (d) outdoor fires in pits provided that the following conditions are adhered to:
 - (i) the fire is contained in a masonry or metal pit not to exceed .60 metres (24 inches) in diameter
 - (ii) the fire pit is located a minimum of 6 metres (20 feet) from all property lines and buildings and 3 metres (10 feet) from all grass, shrubbery, wood or other combustible material;
 - (iii) a garden hose or immediate source of water is readily available at all times the fire is lit; and
 - (iv) the fire is fully extinguished by 1:00 am.

32. Deleted (deleted by Bylaw No. 353 September 15, 2008)

33. Section 30 [permit required] does not apply to an Open Air Fire for residential yard debris in the nature of clippings, leaves, tree and shrub prunings provided that:
(amended by Bylaw No. 353 September 15, 2008)

- (a) there are no alternative methods such as leaf collection service, drop-off location for yard debris, compost facility, chipping service, available for managing or disposing of the yard debris;
- (b) the Ventilation Index is forecast as “good” for the period during which the burning is to take place;
- (c) the fire is burning during the time period between sunrise and sunset of the same day;
- (d) the yard debris to be burned is thoroughly dried and fed to the fire in such a way that rapid ignition and burning occurs;
- (e) the fire is for the purpose of tidying the premises where burning is taking place and the conditions ensure proper combustion of material being burned without risk of igniting surrounding material if left unattended;
- (f)
 - (i) on properties up to .8 hectares (2 acres) in size, the fire must not be greater than 1 metre (3’) high x 2 metres (6’) wide x 2 metre (6’) in length;
 - (ii) on properties larger than .8 hectares (2 acres) and up to 2 hectares (5 acres) in size, the fire must not be greater than 2 metres (6’) x 2 metres (6’) wide x 2 metres (6’) in length or be two fires, each not greater than 1 metre (3’) high x 2 metres (6’) wide x 2 metres (6’) in length each;

(iii) on properties larger than 2 hectares (5 acres), the fire must not be greater than 2 metres (6') x 3 metres (9') wide x 3 metres (9') in length or be four fires each not greater than 1 metre (3') high x 2 metres (6') wide x 2 metres (6') in length; *(amended by Bylaw No. 415 September 21, 2009)*

- (g) the fire is on the person's property and is at least 6 metres (20 feet) from all property lines and buildings and at least 3 metres (10 feet) from any wild grassland, shrub, trees or wooden fence; and
- (h) the person supervising is taking reasonable precautions to prevent smoke being generated or becoming a nuisance.

34. A person seeking a burning permit to ignite, start or maintain an Open Air Fire under this bylaw shall provide to the Fire Chief a completed application in the form attached as Schedule B to this Bylaw and the applicable application fee as set out in Schedule C to this Bylaw. *(amended by Bylaw No. 353 September 15, 2008)*

35. The Fire Chief may issue a burning permit to a person for the purpose of an Open Air Fire:

- (a) for the burning of land clearing debris or machine piled debris on properties larger than 2.5 hectares (10 acres) four times a year per property for a burn pile not to exceed 170 cubic metres (6000 cu. ft.); or
- (b) for a special ceremony or event.

(amended by Bylaw No. 353 September 15, 2008) (amended by Bylaw No. 415 September 21, 2009)

36. The Fire Chief in issuing a burning permit may impose terms and conditions relating to fire safety concerning the following:

- (a) the location of a fire;
- (b) the dates and times a fire may be lit or maintained;
- (c) the maximum area occupied by a fire;
- (d) the materials to be burned in a fire;
- (e) precautions to be taken in connection with a fire; and,
- (f) the construction and supervision of a fire. *(amended by Bylaw No. 353 September 15, 2008)*

37. The Fire Chief may refuse to issue a burning permit where the issuance of a burning permit will result in a safety or health hazard to the public.

38. No person shall burn the following materials:

- (a) prohibited materials set out in the *Open Burning Smoke Control Regulation* under the *Environmental Management Act* (British Columbia) as amended or re-enacted from time to time;
 - (b) household garbage;
 - (c) animal carcasses; or
 - (d) any other material which may produce heavy black smoke that is liable to foul or contaminate the atmosphere or an offensive odour that is liable to disturb the enjoyment, comfort or convenience of individuals or the public.
39. No person shall ignite or allow an Open Air Fire to burn in wind conditions exceeding 15 km per hour. *(amended by Bylaw No. 353 September 15, 2008)*
40. No person shall ignite or allow an Open Air Fire to burn unless a person over the age of 18 is in charge of the fire at all times and that person has sufficient equipment readily available to prevent the fire from getting out of control or causing damage or becoming dangerous to life and property. *(amended by Bylaw No. 353 September 15, 2008)*
41. No person shall ignite or allow an Open Air Fire to burn if the Fire Chief considers that igniting or allowing a fire in any area may create a hazard to persons or property. *(amended by Bylaw No. 353 September 15, 2008)*
42. At any time the Fire Chief may cancel or suspend a burning permit issued pursuant to this Bylaw:
- (a) if the Fire Chief considers that igniting or allowing a fire in any area may create a hazard to persons or property; or
 - (b) if the permit holder fails to comply with the provisions of this Bylaw.
43. Every person who ignites, or permits any fire to be ignited, is responsible for that fire and is liable for all expenses incurred by the District to extinguish the fire. The cost of extinguishment shall be the cost to the District for supplying Equipment and Members of the Fire Department as set out in Schedule D. *(amended by Bylaw No. 353 September 15, 2008)*

False Alarm Fees

44. If the Fire Department responds to more than two False Alarms in a building in any calendar year, the owner or occupier of that building shall pay the fee set out in Schedule C for each subsequent response by the Fire Department to a false alarm in that building.
45. Any fee remaining unpaid and outstanding under this Bylaw for more than 30 days after the date notice of the fee is mailed to the owner of the real property shall be added to and form part of the taxes payable on the real property as taxes in arrears.

File Search Fees

46. Every person seeking documentation or file searches on occupancies for outstanding British Columbia Fire Code violations or infractions, copies of permits, or other related information shall, prior to receiving the documents or information, pay the fee specified in Schedule C.

Offence and Penalties

47. Any person who contravenes this Bylaw is liable upon summary conviction to a minimum fine of \$1000 and a maximum fine of \$10,000 and the cost of prosecution. Every day during which there is an infraction of this bylaw shall constitute a separate offence.

48. This Bylaw may be enforced by means of a ticket in the form prescribed for the purpose of s. 264 of the *Community Charter*.

49. Bylaw Enforcement Officers, Local Assistants and Fire Inspectors are designated to enforce this Bylaw pursuant to s. 264(1)(b) of the *Community Charter*.

50. The words or expressions set forth in Column 1 of Schedule E of this Bylaw are authorized pursuant to s. 264(1)(c) of the *Community Charter* to designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.

51. The amounts appearing in Column 3 of Schedule E of this Bylaw are the fines established by Council pursuant to s. 265(1)(a) of the *Community Charter* for the corresponding offence designated in Column 1.

Severability

52. If any portion of this Bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this bylaw.

Repeal of Existing Bylaws

53. The *Fire Department Establishment and Operation Bylaw No. 64, 1991* and the *Sooke Fire Regulations Bylaw No. 69, 1993* are hereby repealed and replaced with this Bylaw.

Read a first time the 13th day of August, 2007.

Read a second time the 13th day of August, 2007.

Public Input Meeting held the 27th day of August, 2007

Read a third time the 27th day of August, 2009.

Adopted the 10th day of September, 2007

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

SCHEDULE A

FREQUENCY OF INSPECTIONS

The Sooke Fire Department conducts all fire and life safety inspections:

- a) at least every 6 months for the following occupancy:
 - High industrial hazard - Group F1

- b) at least every 12 months for the following occupancies:
 - Bed and breakfast occupancies - Group C
 - Public assembly - Group A1, A3, A4
 - Institutional - Group B
 - Multi-unit residential - Group C
 - Medium industrial hazard - Group F2

- c) at least every 24 months for the following occupancies:
 - Public assembly - Group A2
 - Service industry - Group D
 - Mercantile - Group E
 - Low industrial hazard- Group F3

(Group designations as per *BC Building Code*)



SCHEDULE B
 District of Sooke
BURNING PERMIT

Bylaw No. 292, Fire Protection Services Bylaw, 2007
 Environmental Management Act - Open Burning Smoke Control Regulation



Date of Issue _____

<p>AUTHORITY IS HEREBY GRANTED TO:</p> <p>Property Owner Name: _____</p> <p>Property Owner Address: _____</p> <p>Phone: _____ After Hours Phone: _____</p>	<p>PERMITTEE'S REPRESENTATIVE:</p> <p>Name of Contractor: _____</p> <p>Address of Contractor: _____</p> <p>Phone: _____ After Hours Phone: _____</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------

TO SET FIRE ON THE FOLLOWING DESCRIBED LANDS: (Hereinafter referred to as the site)

Legal Description: Lot: _____ Plan: _____ Section: _____

Civic Address: _____

Burning permits are valid for a maximum of 72 hours. A maximum of 4 permits per year - 15 days between permits per parcel of land can be issued.

<p>Effective Period For This Permit:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 15%;">Year</td> <td style="width: 15%;">Month</td> <td style="width: 15%;">Day</td> </tr> <tr> <td>From:</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>To:</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>		Year	Month	Day	From:	_____	_____	_____	To:	_____	_____	_____	<p>Date of past permits:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Ventilation Index: (as stated by Environment Canada) Must be GOOD on permit start date, good or fair on second day.</p> <p>Date of Burn: _____ Second day of Burn: _____</p> <p>Ventilation Index was checked at _____ hours</p>
	Year	Month	Day											
From:	_____	_____	_____											
To:	_____	_____	_____											

The permittee is cautioned that failure to comply with the conditions of this permit may result in extinguishment of the fire and the cost of such extinguishment shall be borne by the permittee.

The requirements of this permit shall not be construed as to exempt the permittee from the requirements of the District of Sooke Fire Protection Services Bylaw, 2007 or the Waste Management Act.

NOTE: ALL FIRES MUST BE INSPECTED AND APPROVED BY THE FIRE DEPARTMENT PRIOR TO BEING IGNITED!
 A copy of this permit is to be kept on site during the effective dates of the burn.

CONDITIONS:

1. The permittee shall be responsible for fires authorized by this permit.
2. The permittee shall provide at the site during light-up and until the fire is extinguished, the following personnel and equipment for actively patrolling and preventing escape of the fires authorized by this permit:
 - a. _____ adult persons equipped with suitable fire fighting hand tools to effectively safeguard the fire.
 - b. The following equipment: _____
3. The permittee shall ensure that the material to be burned is a minimum of 10 metres from standing timber, brush or other flammable material.
4. The permittee shall not start or rekindle fires when there is a wind strong enough to cause sparks or other burning material to land in any other combustible material.
5. In addition to the requirements of condition 2, the permittee shall be responsible for suppressing any escape or threatened escape of the fire.
6. The permittee shall totally extinguish all fires authorized by this permit on or prior to the expiry date of the permit; or shall extinguish them forthwith upon suspension or cancellation of the permit; or when instructed to do so by an Officer of the Sooke Fire Department or representative of The District of Sooke.
7. Fires shall not be constructed closer than 100 metres to neighbouring homes or within 500 metres schools in session, a residential care facility, or hospital.
8. The permittee shall abide by the following special conditions:
 - _____
 - _____
 - _____

Signature of permittee or permittee's representative indicates he / she has read and understands the conditions of this burning permit and any attached addendum.

Signature of Officer issuing this permit

SCHEDULE C

FEES

1. Application Fee for Burning Permit: \$50.00 per permit
2. File Search Fee: \$5.00 per ¼ hour or portion thereof after the first ¼ hour
3. Non-Routine Inspection Fee: \$75.00 per inspection
4. Oil Burner Installations: \$50.00 per installation
5. False Alarm Response Fee: \$75.00 per incident

SCHEDULE D

EQUIPMENT AND PERSONNEL

- | | |
|-----------------------------------|---------------------------------|
| 1. Engines | \$600.00 per hour, per engine |
| 2. Aerial Devices | \$1,315.00 per hour, per device |
| 3. Rescue Vehicles | \$540.00 per hour, per vehicle |
| 4. Special Operations Trailers | \$360.00 per hour, per trailer |
| 5. Duty Chiefs and Small Vehicles | \$180.00 per hour, per vehicle |
| 6. Water Tender | \$180.00 per hour, per vehicle |

SCHEDULE E

(amended by Bylaw No. 353 September 15, 2008)
 (amended by Bylaw No. 415 September 21, 2009)

MUNICIPAL TICKET DESIGNATION

Offence	Bylaw Section No.	Fine
Interference with Fire Department	18	\$200.00
Damage or obstruction of Fire Department Equipment	19	\$200.00
Driving Vehicle over Fire Department Equipment	20	\$200.00
False representation as Member of the Fire Department	21	\$200.00
Obstruction of access to an Incident or fire hydrant	22	\$200.00
Tamper or obstruct fire safeguards	23	\$200.00
False request for Fire Department	24	\$200.00
Unauthorized Entry	25	\$200.00
Failure to provide information and assistance	26	\$200.00
Failure to remove things or conditions directed by the Fire Chief	27	\$200.00
Open Air Fire during prohibited month	29	\$200.00 (first offence) \$400.00 (repeat offence)
Open Air Fire without valid burning permit	30	\$200.00 (first offence) \$400.00 (repeat offence)
Incinerator or burning barrel fire	30.1	\$200 (first offence) \$400 (repeat offence)
Open Air Fire when Ventilation Index is not "good"	33.(b)	\$200 (first offence) \$400 (repeat offence)
Property up to 2 Acres: Open Air Fire too large	33.(f)(i)	\$200 (first offence) \$400 (repeat offence)
Property up to 5 Acres: Open Air Fire too large	33.(f)(ii)	\$200 (first offence) \$400 (repeat offence)

Disclaimer: This is an unofficial document of the District of Sooke and is consolidated for convenience purposes only and is not to be relied upon in making financial or other commitments. The District of Sooke does not warrant the accuracy of information on this document nor will it accept responsibility for errors or omissions. The District of Sooke reserves the right to alter or update this information without notice.

Property larger than 5 Acres: Open Air Fire too large	33.(f)(iii)	\$200 (first offence) \$400 (repeat offence)
Burning of prohibited materials	38	\$200.00 (first offence) \$400.00 (repeat offence)
Open Air Fire in winds exceeding 15km/hr	39	\$200.00 (first offence) \$400.00 (repeat offence)
Unsupervised or improperly supervised Open Air Fire	40	\$200.00 (first offence) \$400.00 (repeat offence)
Open Air Fire hazardous to persons or property	41	\$200.00 (first offence) \$400.00 (repeat offence)

SCHEDULE F

SOOKE FIRE DEPARTMENT

DISTRICT OF SOOKE

Policies & Procedures	ADM #008
54. Grievances	Page 18 of 18

Fire Department/Association Grievance Procedures:

1. Any member, who has been suspended or disciplined by the Fire Chief, may by written request submitted within fourteen (14) days, ask for and be afforded a hearing before the Grievance Committee.
2. The Grievance Committee shall be comprised of:
 - a) The President/Vice President of the Sooke Firefighters Association, or in their absence, a member in good standing named by the remaining executive, plus two (2) members in good standing.
 - b) The President may at the request of the grieving member appoint one other member to the committee to represent the interest of that member.
3. The Grievance Committee may concur with the decision of the Fire Chief; or they may offer an alternative course of action.
4. If the Grievance Committee remains dissatisfied with the decision of the Fire Chief, the Grievance Committee may appeal to the Chief Administrative Officer (CAO) of the District of Sooke.
5. If the Grievance Committee is dissatisfied with the decision of the CAO, the Grievance Committee may appeal to District of Sooke Council.
6. The decision of Council is final and binding.