



## PART 6 IMPLEMENTATION

# 6.1 DELIVERING SOOKE'S OCP

This Official Community Plan builds on Sooke's strengths as a community and provides a future-oriented framework to meaningfully address challenges and support opportunities.

This document provides long-term direction for how Sooke will grow over to 2050. While the policies included in this OCP are intended to provide consistent direction, the document equally needs to be flexible and adaptable in response to evolving community needs, and be supported by a diversity of mechanisms to ensure the **resilience** of its implementation.

## Partnerships

Key to the implementation of this Official Community Plan will be ongoing relationship building and partnership development.

A new era of partnership has emerged where government, businesses and the community are working together to collectively plan for the future. Implementing Picture Sooke through partnerships will require a sustained and committed effort from everyone.

## Budget Alignment

Implementing this OCP will require close alignment with the District's municipal budgeting process. Like the development of this OCP, the District's budget is built on a foundation of citizen voices. The District will take a holistic approach to land use planning by showing how proposed spending supports the vision and goals of the OCP. Each action item will be evaluated to understand both the costs and the staff capacity required for implementation, while ensuring alignment with this long-term plan and responsiveness to current community needs identified through the annual citizen budget engagement. If additional funding is required beyond the regular operating budget, requests will be brought forward to Council through the yearly budget process.

## Development Alignment

Future land use decisions will need to be consistent with the direction of this Official Community Plan.

All development proposals submitted to the District will be required to demonstrate both areas of alignment and potential inconsistencies with the goals of this OCP. This analysis will need to be comprehensive, considering the complete OCP and its overall objectives.

## Integrating Housing Needs

Under the Local Government Act, municipalities in British Columbia are required to review and, if necessary, update their Official Community Plans (OCPs) at least every five years to ensure alignment with the most recent **Housing Needs Report** (HNR). This legislated

planning cycle is designed to promote a responsive and evidence-based approach to growth management and land use planning.

The intent of this requirement is to ensure that local governments proactively plan for current and anticipated housing needs using a consistent provincial methodology. By integrating updated housing data into OCP policies and land use designations, municipalities can better respond to evolving demographic, economic, and social conditions.

While an OCP does not directly build housing, it plays a foundational role in enabling the types and forms of housing that communities need. It guides rezoning decisions, infrastructure investments, and development approvals, and provides greater certainty for residents, builders, and service providers.

Regular updates help ensure that housing-related policies remain relevant, targeted, and capable of facilitating the delivery of diverse and **affordable housing** over time.

## Alignment with District Policies

Ensure future District plans, policies and bylaws prepared following adoption of the Official Community Plan take direction from and are consistent with this Official Community Plan. In addition, plans, policies, and bylaws adopted prior to the OCP should be updated and amended to be generally consistent with the OCP over time.

## Plans to Update

Numerous existing plans that have a direct impact on the growth and development of the District should be updated following adoption of the OCP as part of the implementation strategy. The following are a list of District policy documents that must be updated and undergo a critical review to align with the vision, policies, and regulations of the OCP.

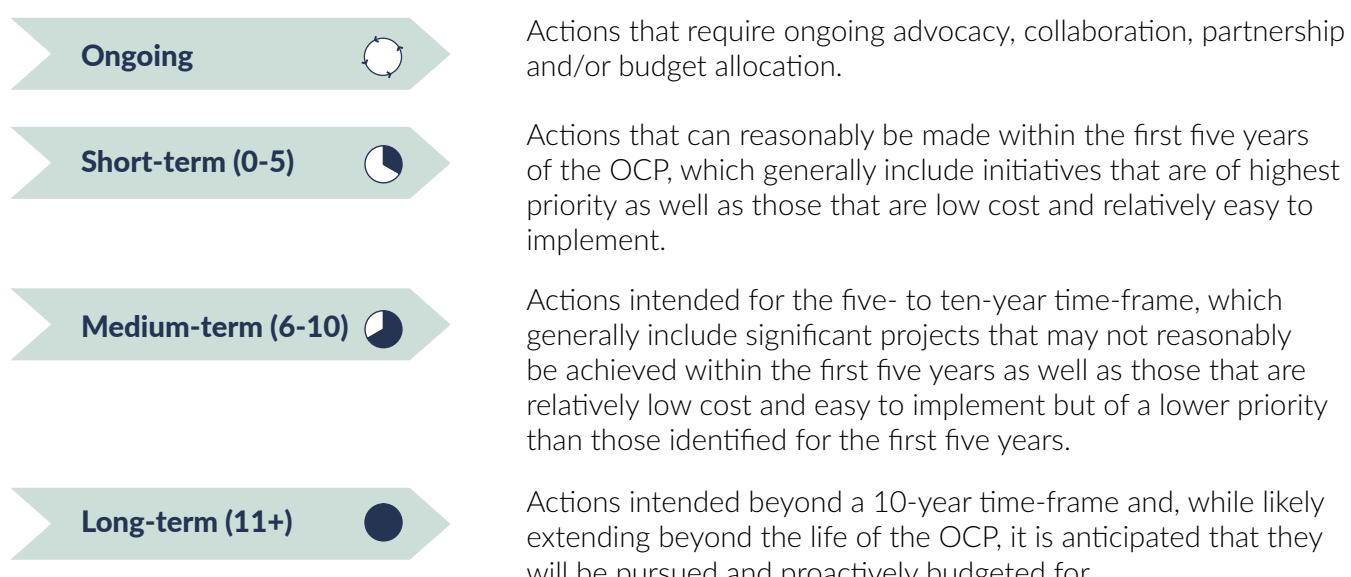
- Town Centre Plan (2008)
- Liquid Waste Management Plan (2010)
- Sooke Region Cultural Plan (2011)
- Agricultural Plan (2012)
- Sooke Zoning Bylaw (2013)
- Community Energy and Emissions Plan (2013)
- Emergency Response & Business Continuity Plan (2013)
- Sooke Age Friendly Action Plan (2015)

## Strategic Delivery of Community Policies

The following table includes a summary of actions that the District may pursue over the life of the OCP to achieve its vision, objectives and goals. The actions include future plans, projects and research or other analytical initiatives to support the implementation of the plan. These include actions that are led by the District and in some cases rely on partnership and collaboration with other organizations and government entities.

The following tables separate the actions into their corresponding policy area and include direction for the time-frame and leadership anticipated for each. Actions may be subject to future Council consideration, departmental work planning, and future budgeting and analysis to further define scope of work.

### Prioritization and Phasing



**Example Table**      **Corresponding OCP policy section**

ACTION ITEMS   POLICY SECTION			Time-frame	Leadership
#	4.##.##	Sample Action Item	Short-term	District
Implementation action number	OCP section reference number	OCP Action	Action time-frame	Action leadership
1.				

## Definitions

Term Used	Definition	BC	Province of British Columbia
District	District of Sooke	Canada	Federal Government of Canada
T'Sou-ke	T'Sou-ke Nation	Non-profit	Non-profit organization
CRD	Capital Regional District	SRCHN	Sooke Region Communities Health Network

## ACTION ITEMS | LAND USE

#			Time-frame	Leadership
1.		Initiate a Neighbourhood Area Plan process for the Billings/Kaltasin and Whiffin Spit areas, in partnership with the T'Sou-ke Nation.	Contingent on sewer servicing strategy	District
2.		Update the Town Centre Plan and include strategies that provide public access and view corridors to the waterfront	Short-term	District
3.		Consider and identify neighbourhoods in Sooke for future neighbourhood plans.	Mid-term	District
4.		Consider developing a Heritage and Archaeology Policy/Strategy in partnership with the Province and T'Sou-ke Nation to guide consideration of archaeological and cultural values in land use planning and development review.	Mid-term	District BC T'Sou-ke Nation

## ACTION ITEMS | TRANSPORTATION

#	OCP Reference	Description	Time-frame	Leadership
5.	 <b>4.1.1.2</b>	Align decision-making and investment in <b>multi-modal</b> mobility infrastructure consistent with the District of Sooke Transportation Master Plan (2020).	Ongoing	District
6.	<b>4.1.2.3</b>	Update the existing MoU with the Ministry of Transportation in order to realize shared <b>multi-modal</b> objectives for Highway 14, the Grant Road Connector, and associated municipal streets.	Short-term	District Province
7.	<b>4.1.2.4</b>	Ensure that school site design provides safe access in relation to Highway 14.	Ongoing	District BC

## ACTION ITEMS | TRANSPORTATION

#	OCP Reference	Description	Time-frame	Leadership
8.	<b>4.1.3.1</b>	Seek funding to make improvements to existing bus stops, which would include accessible boarding pads and other passenger amenities such as shelters and benches. Bus stop improvement priorities will align with those identified in the Sooke Local Area Transit Plan that are on District roads.	Ongoing	BC Transit BC District
9.	<b>4.1.3.2</b>	Continue to work with BC Transit and the Ministry of Transportation and Transit to identify, plan, and construct transit priority measures along Highway 14 and other strategic corridors to support the faster movement of transit passengers through areas of congestion and reduce transit travel times.	Ongoing	BC Transit BC District
10.	<b>4.1.3.3</b>	To support the implementation of the new local transit routes, work with BC Transit to support the implementation of the Wadams Way Transit Exchange.	Short-term	BC Transit BC District
11.	<b>4.1.3.4</b>	In alignment with the Sooke Local Area Transit Plan, work with BC Transit to expand regional transit service to Langford, downtown Victoria, and other parts of Greater Victoria. This will include additional service hours on the Route 61 on both weekdays and weekends.	Ongoing	BC Transit BC District
12.	<b>4.1.3.5</b>	Support work-from-home, teleworking/cowork spaces in the Town Centre, carpooling, car share operators, or other initiatives to reduce commuter travel.	Ongoing	District
13.	<b>4.1.4.2</b>	Update off-street parking requirements in the <b>Zoning Bylaw</b> to align with current trends and best practices.	Short-term	District
14.	<b>4.1.4.3</b>	Undertake a review of the District's on-street parking management practices to reflect the changing population and to explore the following topics: Residential parking permit program; Time limited parking in areas with existing and planned mixed-use development; Passenger loading stalls areas with existing and planned mixed-use development; and accessible parking stalls include design standards and locations where they are most appropriate.	Short-term	District
15.	<b>4.1.4.4</b>	Complete a Town Centre parking management study that includes public consultation with Town Centre businesses and the general public, and an inventory of locations that may be suitable for municipal-owned parking areas.	Short-term	District

## ACTION ITEMS | TRANSPORTATION

#	OCP Reference	Description	Time-frame	Leadership
16.	 <b>4.1.5.1</b>	Continue to expand the public EV charging station network by adding new <b>Level 3</b> charging stations in close proximity to Highway 14. Specific locations will align with the recommendations in the Capital Region Electric Vehicle and Electric Bicycle Infrastructure Planning Guide, which include SEAPARC Leisure Complex and the new Sooke library.	Ongoing	District CRD BC Hydro
17.	 <b>4.1.5.2</b>	Continue to monitor provincial e-bike incentive programs and consider providing a top-up incentive to increase uptake of electric bicycles.	Ongoing	District CRD
18.	 <b>4.1.5.3</b>	Address ride-hailing and other “new mobility” options as they begin to emerge in Sooke.	Ongoing	District
19.	 <b>4.1.5.4</b>	Explore the feasibility of a micromobility readiness assessment to determine what bylaws need to be changed, identify similarities/differences from pedestrians/cyclists, where micromobility vehicles should be allowed, what the risks and mitigation exist, and provide a framework for what a private shared system could look like if permitted. Following the assessment, the District will apply to the provincial government's Micromobility Pilot, either to allow private use of the devices or to allow private operators.	Long-term	District BC CRD

## ACTION ITEMS | NATURAL ENVIRONMENT

#	OCP Reference	Description	Timeline	Leadership
20.	<b>4.2.1.5</b>	Inventory, protect, and enhance <b>environmentally sensitive areas</b> (ESAs), including natural watercourses, riparian areas, freshwater aquatic ecosystems, estuary and marine shorelines and intertidal zones, terrestrial ecosystems, at-risk species and ecological communities, raptor and heron nests, and steep or unstable slopes. More extensively map environmental resources, especially in future development areas.	Short-term	District BC
21.	 <b>4.2.1.6</b>	Work with T'Sou-ke Nation, CRD, Provincial and Federal levels of government, and other non-profit stakeholders to identify, inventory, and protect provincially and federally listed species at risk, ecological communities at risk and wildlife habitat areas.	Medium-term	District T'Sou-ke CRD BC Non-profit Canada

## ACTION ITEMS | NATURAL ENVIRONMENT

#	OCP Reference	Description	Timeline	Leadership
22.	 4.2.1.7	Encourage preservation of culturally significant vegetation and removal of invasive species. Work with T'Sou-ke Nation and other Indigenous communities to seek opportunities to preserve areas with culturally significant plants and ecology.	Ongoing	District T'Sou-ke
23.	 4.2.1.8	Building upon the ESA inventory, develop a natural areas strategy to help preserve and maintain the biodiversity of ecosystems, including the Sooke Harbour and Basin, for future generations.	Long-term	District
24.	 4.2.1.9	Require meaningful collaboration with other government and non-government agencies, including T'Sou-ke Nation, when land use discussions and decisions are being undertaken within and adjacent to the District of Sooke.	Ongoing	District
25.	 4.2.1.10	Encourage private stewardship of <b>environmentally sensitive areas</b> . Encourage landowners to protect, preserve, and enhance <b>environmentally sensitive areas</b> on private property through conservation tools such as conservation covenants, land trusts, and eco-gifting.	Ongoing	District
26.	 4.2.2.4	Prepare an Urban Forest Strategy that evaluates the existing tree canopy across the District and establishes a target and measures to improve Sooke's tree canopy.	Long-term	District
27.	 4.2.2.5	Prepare a Tree Management Policy, requiring the protection of significant trees and trees in <b>environmentally sensitive areas</b> , and replacement trees for new developments and projects.	Short-term	District
28.	 4.2.2.6	Incorporate <b>natural assets</b> as part of the District's <b>asset management</b> planning.	Ongoing	District
29.	 4.2.4.4	Collaborate with the CRD and other non-profit stakeholders for air quality monitoring and implementation of measures to improve air quality (i.e. policies, fines, green energy, enhanced education, etc.).	Medium-term	District CRD
30.	 4.2.4.5	Collaborate with the CRD and other non-profit stakeholders to protect the quality and quantity of the District of Sooke's vital water resources, including watersheds and wetlands.	Ongoing	District CRD

## ACTION ITEMS | NATURAL ENVIRONMENT

#	OCP Reference	Description	Timeline	Leadership
31.	 <b>4.2.4.6</b>	Provide leadership and education in water conservation by requiring enhanced water efficiency measures in all new District buildings, through retrofits of existing municipal buildings and facilities, and reducing water usage in other municipal operations.	Long-term	District
32.	<b>4.2.4.7</b>	Explore opportunities for a recreational vehicle sanitary dump facility that may connect to the municipal sewer system, in accordance with the District's Sewer Use Bylaw and applicable user requirements.	Ongoing	CRD District
33.	<b>4.2.4.8</b>	Promote facilities for boat sewage discharge (e.g., dockside vacuum system), subject to compliance with the District's Sewer Use Bylaw and further technical and design review.	Ongoing	District
34.	<b>4.2.4.9</b>	Promote the establishment of a yard waste composting facility.	Short-term	District CRD
35.	<b>4.2.4.10</b>	Promote the impact of pesticide use and educate the public on the benefits of organic alternatives.	Ongoing	District
36.	 <b>4.2.5.1</b>	Implement and build upon the District of Sooke Climate Action Plan to address severe wildfire season, seasonal water shortages, heat waves, ocean acidification, sea-level rise, and flood risk hazard at the local level.	Short-term	District CRD
37.	<b>4.2.5.2</b>	Ensure the District has appropriate strategies to manage the hazards, risks, and vulnerabilities of the community through an integrated Emergency Management Plan.	Short term	District CRD BC
38.	 <b>4.2.5.3</b>	Work proactively in conjunction with the CRD to better understand the local effects of climate change and identify adaptation measures, taking into consideration an integrated approach to environment, social, economic, and human safety.	Ongoing	CRD District

## ACTION ITEMS | PARKS & TRAILS

#	OCP Reference	Description	Timeline	Leadership
39.	<b>4.3.1.1</b>	<p>Implement the actions and policies within the District of Sooke Parks and Trails Master Plan to realize the goals of this OCP, particularly those that relate to:</p> <ul style="list-style-type: none"> <li>expansion and protection of parks and greenspace;</li> <li>equally honouring the diverse identities and lived experiences of residents in public spaces;</li> <li>creating a safe and resilient community for all; and,</li> <li>protecting and connecting residents with – and improving public access to – the waterfront.</li> </ul>	Ongoing	District

## ACTION ITEMS | GREEN BUILDINGS

#	OCP Reference	Description	Timeline	Leadership
40.	<b>4.4.1.1</b>	Build all new municipal buildings to <b>net-zero emissions</b> standards, meeting 100% of energy demand through renewable electrical means.	Ongoing	District
41.	<b>4.4.1.2</b>	Provide at least 10% of new municipal buildings' energy through on-site renewable energy generation.	Ongoing	District
42.	<b>4.4.1.3</b>	Reduce energy use by at least 30% across the municipal building portfolio. Conduct a portfolio-wide energy audit and develop a retrofitting plan for all municipally-owned buildings, in alignment with <b>asset management</b> and strategic financial plans. Review the retrofitting plan every 5 years to evaluate progress and make necessary adjustments to meet high energy efficiency and <b>net-zero emissions</b> targets.	Short-term	District
43.	<b>4.4.1.4</b>	Retrofit all municipal buildings' space and water heating energy sources to electrical heat pump systems.	Short-term	District
44.	<b>4.4.2.3</b>	Update Building Bylaw No.780 to implement BC Energy Step Code.	Short-term	District
45.	<b>4.4.3.1</b>	Establish and/or promote water efficiency and building energy efficiency retrofit incentive programs such as rebates or financing mechanisms (such as property-assessed clean energy – PACE). Coordinate with others offering such programs to cover gaps and maximize uptake.	Short-term	District
46.	<b>4.4.3.2</b>	Prioritize building renovation permits targeting higher energy and emissions performance in the building permit application queue.	Ongoing	District

## ACTION ITEMS | INFRASTRUCTURE

#	OCP Reference	Description	Timeline	Leadership
47.	4.5.1.1	Conduct a risk and vulnerability analysis of municipally owned and operated infrastructure at the asset class and system level to determine the climate change impact vulnerability of municipal infrastructure and identify priority assets for adaptation interventions.	Short-term	District
48.	4.5.1.2	Establish a time-bound program of climate change adaptation measures to implement on local and regional infrastructure, according to the priority established in the assessments. Ensure that the program has a full suite of “ <b>green infrastructure</b> ” interventions.	Short-term	District CRD
49.	4.5.1.3	Install or upgrade to zero-emissions back-up power in critical infrastructure (e.g. battery electric storage, hydrogen, RNG).	Medium-term	District
50.	4.5.1.4	Develop inspection procedures for high-risk infrastructure to identify damage resulting from extreme weather events.	Medium-term	District
51.	4.5.1.5	Replace water and wastewater pumps at their end of life with more energy efficient models, considering long term functionality, maintenance and other operational logistics.	Ongoing	District
52.	4.5.1.6	Upgrade streetlights to use LED bulbs.	Short-term	District Province BC Hydro
53.	4.5.1.7	Continue to support and expand programs that divert solid waste from landfills, including yard waste, recyclable materials, and kitchen organics.	Ongoing	CRD District
54.	4.5.1.8	Continue to support and expand local and regional efforts to decrease waste generation. This includes, but is not limited to, demand-side management measures such as single use plastic restrictions and supporting landfill bans on materials that have viable local diversion options.	Ongoing	District CRD
55.	4.5.1.9	Continue to support and expand local and regional water use demand-side management efforts including outdoor water use restrictions, development and building bylaws, universal water metering, and rainwater harvesting.	Ongoing	District CRD

## ACTION ITEMS | AGRICULTURE AND FOOD SYSTEMS

#	OCP Reference	Description	Timeline	Leadership
56.	<b>4.6.1.3</b>	Support, expand, and work with Sooke Country Market to identify a permanent farmers' market location, which provides site amenities such as loading zones, public washrooms, access to potable water, electricity, and accessible parking.	Short-term	District Sooke Country Market
57.	<b>4.6.1.4</b>	Align Sooke's <b>Zoning Bylaw</b> provisions for farm retail sales with the current ALC Act and Regulations. In particular, allow limited sales of off-farm products on ALR parcels.	Short-term	District
58.	<b>4.6.2.4</b>	Support a food and agriculture advisory body to support the implementation of agriculture and <b>food sovereignty</b> policies.	Medium-term	District
59.	<b>4.6.2.5</b>	Consider updating Sooke's <b>Zoning Bylaw</b> to implement an appropriate minimum on-site or off-site requirement for food growing space such as community gardens or allotment gardens based on proposed gross floor area for larger multi-unit and mixed-use developments.	Short-term	District
60.	<b>4.6.3.3</b>	Establish District-specific food production targets, linked to a self-sufficiency goal, and enable them by supporting a thriving urban farming sector (whether indoor, rooftop, industrial, ALR, and in-ground models).	Medium-term	District
61.	<b>4.6.3.4</b>	Advocate to Provincial and Federal governments for policy change to better support the slaughter and processing of locally raised livestock.	Ongoing	District
62.	<b>4.6.4.4</b>	Create a District policy for ALR exclusions.	Short-term	District
63.	<b>4.6.4.5</b>	Explore opportunities for local property tax and other incentives to encourage food land preservation and production.	Short-term	District CRD
64.	<b>4.6.4.6</b>	Review and update the <b>Zoning Bylaw</b> to consider setback and buffering requirements to land designated ALR or for agricultural use.	Short-term	District ALC
65.	<b>4.6.5.3</b>	Collaborate with T'Sou-ke Nation and other Indigenous community members to identify and protect lands and waters supporting gathering and harvesting of traditional foods.	Short-term	District
66.	<b>4.6.5.4</b>	Collaborate with T'Sou-ke Nation and other Indigenous community members to develop <b>Indigenous gardens</b> that focus on the cultivation of culturally important species of plants for food, medicine, and ceremony, and provide opportunities for complementary programming or education.	Ongoing	District

## ACTION ITEMS | AGRICULTURE AND FOOD SYSTEMS

#	OCP Reference	Description	Timeline	Leadership
67.	 <b>4.6.6.2</b>	Partner with the CRD to educate about and minimize food waste, and leverage agri-food system by-products as resources for the <b>circular economy</b> .	Ongoing	CRD District
68.	<b>4.6.6.3</b>	Explore opportunity to develop a Sooke composting facility.	Medium-term	District
69.	<b>4.6.6.4</b>	Update the District procurement policy to address social procurement objectives including local food acquisition opportunities.	Short-term	District

## ACTION ITEMS | COMMUNITY ECONOMIC DEVELOPMENT

#	OCP Reference	Description	Timeline	Leadership
70.	<b>4.7.1.3</b>	Commission a hotel and tourism study to study the tourism sector in depth and identify the viability of attracting a major recreation-oriented land use which can serve as a catalyst for expanded hospitality, tourism, hotel, and conference facility investment by the private sector.	Medium-term	CRD District South Island Prosperity
71.	<b>4.7.2.1</b>	Create a user-friendly development process guide that clarifies development application requirements and design, permitting, and construction processes. Align this document with guidelines for Development Permit Areas.	Short-term	District
72.	 <b>4.7.2.2</b>	Develop a comprehensive signage and wayfinding plan that enables accessible and consistent wayfinding for residents and visitors throughout the District.	Short-term	District
73.	<b>4.7.3.3</b>	Create a reserve fund to be used for <b>community economic development</b> initiatives.	Short-term	District
74.	 <b>4.7.4.4</b>	Explore cost-reduction mechanisms, such as tax incentives and DCC rebates, to support implementation of low-carbon and climate adaptation strategies.	Short-term	District
75.	<b>4.7.4.5</b>	Enable the arts, culture, and non-profit sectors to increase their impact on the local economy by offering support mechanisms such as granting, access to spaces, and capacity building opportunities.	Ongoing	District
76.	<b>4.7.4.6</b>	Collaborate with new immigrant, training, and employment organizations to support incoming workforce.	Ongoing	Chamber of Commerce Non-profit

## ACTION ITEMS | COMMUNITY ECONOMIC DEVELOPMENT

#	OCP Reference	Description	Timeline	Leadership
77.	 4.7.5.3	Strengthen incentives for new and existing mixed-use commercial development in the Town Centre, including amenity zoning and/or density bonus provisions.	Short-term	District
78.	 4.7.5.4	Complete a comprehensive parking plan for the Town Centre that responds to a reduced dependency on personal vehicles and prioritizes pedestrian, cycling, and the use of transit within the community.	Short-term	District
79.	 4.7.5.5	Continue to support and modernize the regulation for home-based businesses to provide local services and employment opportunities in residential areas.	Ongoing	District
80.	4.7.5.6	Prepare an Employment Lands Strategy through testing the viability of Employment Lands	Short-term	District
81.	 4.7.5.7	Reaffirm the importance of the <b>high streets</b> within the Town Centre through the integration of urban design elements. Planning and Engineering departmental staff should undertake a coordinated review of Development Permit Application design drawings.	Ongoing	District

## ACTION ITEMS | ARTS & CULTURE

#	OCP Reference	Description	Timeline	Leadership
82.	4.8.1.2	Work with all cultural partners including T'Sou-ke Nation and other Indigenous communities to create an updated Arts and Culture Plan that provides a foundation for partnership models, cultural development processes, cultural asset investment and management. This Plan will update the District of Sooke's Municipal Arts Program Policy (2009) and Sooke Region Cultural Plan (2011)	Medium-term	District
83.	4.8.3.4	Collaborate with T'Sou-ke Nation and other Indigenous communities to identify, steward, and educate around places of cultural significance.	Ongoing	CRD District T'Sou-ke Nation
84.	4.8.3.5	Participate in the scoping and exploration of a District-wide colonial audit model to review existing programs and approaches, either specific to the District or through partnership with the CRD.	Medium-term	District T'Sou-ke Nation

## ACTION ITEMS | HOUSING

#	OCP Reference	Description	Timeline	Leadership
85.	<b>4.9.1.3</b>	Advocate for increased Provincial and Federal government support for local <b>non-market housing</b> initiatives, and work with other levels of government, community agencies, and the development community to support seniors housing and below market-rate rental housing.	Ongoing	District
86.	<b>4.9.1.4</b>	Partner with non-profit agencies to enhance the support services for the homeless population.	Ongoing	District
87.	<b>4.9.1.5</b>	Leverage capital funding options for achieving <b>affordable housing</b> .	Ongoing	District
88.	<b>4.9.2.7</b>	Facilitate workshops that instruct how to develop a <b>secondary suite</b> within compliance for <b>secondary suite</b> owners or those interest in providing them.	Medium-term	District
89.	<b>4.9.2.8</b>	Rezone large lot parcels for smaller parcel sizes and subdivisions as well as cooperative ownership structures.	Ongoing	District
90.	<b>4.9.2.9</b>	Advocate for specific measures to address funding gaps for low-to-moderate income housing from the Provincial and Federal governments.	Ongoing	District
91.	<b>4.9.3.3</b>	Continue to enhance rental supply through the creative use of municipal incentives, density bonus, selective DCC discounts, reduced parking requirements, and other programs.	Short-term	District
92.	<b>4.9.3.4</b>	Review the <b>Zoning Bylaw</b> and consider amendments that support purpose-built rental unit development.	Short-term	District
93.	<b>4.9.4.6</b>	Consider using District of Sooke land for future development that supports realization of <b>affordable housing</b> objectives.	Short-term then Ongoing	District
94.	<b>4.9.4.7</b>	Explore tax exemptions, Development Cost Charge reductions, and other funding mechanisms to support housing affordability.	Short-term	District
95.	<b>4.9.4.8</b>	Assess Development Cost Charges to incent smaller size units and more compact developments.	Short-term	District
96.	<b>4.9.4.9</b>	Prepare an <b>affordable housing</b> contribution policy.	Short-term	District
97.	<b>4.9.4.10</b>	Facilitate discussion between private non-profits, developers, and landowners concerning new <b>affordable housing</b> developments.	Ongoing	District
98.	<b>4.9.4.12</b>	Set targets for <b>affordable housing</b> units based on current rates of owners and tenants paying 30 percent or more of their income on shelter.	Short-term	District

## ACTION ITEMS | HOUSING

#	OCP Reference	Description	Timeline	Leadership
99.	<b>4.9.4.13</b>	Attract development partners that will leverage the Housing Reserve Fund contributions to facilitate rental housing, seed funding to initiate developments, and purchase land for <b>affordable housing</b> development.	Ongoing	District
100.	<b>4.9.4.14</b>	Promote Manufactured Home Parks as an <b>affordable housing</b> option.	Ongoing	District
101.	<b>4.9.5.6</b>	Support the needs of households with children in multi-unit buildings by establishing the following requirements in the <b>Zoning Bylaw</b> : Minimum outdoor amenity spaces; and minimum number of two- and three-bedroom units.	Short-term	District
102.	<b>4.9.5.7</b>	Set standards for accessible, adaptive, barrier-free housing, and incentivize <b>universal design</b> standards in new residential developments.	Short-term	District

## ACTION ITEMS | RECREATION AND COMMUNITY SERVICES

#	OCP Reference	Description	Timeline	Leadership
103.	<b>4.10.1.5</b>	Develop a comprehensive recreation and community facilities master plan that evaluates Sooke's current needs, identifies strategies to expand access, and proactively responds to diverse demands based on expected future growth and evolving demographics.	Medium-term	CRD SEAPARC District Community Associations
104.	<b>4.10.1.6</b>	Complete an accessibility audit of all District of Sooke facilities and implement associated recommendations.	Medium-term	District CRD
105.	<b>4.10.1.7</b>	Work with the CRD, Sooke Community Association, SEAPARC and other non-profit organizations to expand recreational programming opportunities within existing facilities and secure new facilities where feasible.	Medium-term	CRD SEAPARC District Community Associations
106.	<b>4.10.1.8</b>	Continue to explore the feasibility of developing a new multi-purpose youth and seniors centre in the Town Centre. Collaborate with local youth services, community organizations, T'Sou-ke Nation, and other Indigenous communities to establish guiding principles for this project.	Short-term	District T'Sou-ke
107.	<b>4.10.2.1</b>	Continue to support community-based organizations in delivering priority programming through Sooke's Community Grants Program.	Ongoing	District
108.	<b>4.10.2.2</b>	Strengthen and expand partnerships with the CRD, Island Health and community organizations, to build capacity and clarify roles in the delivery of community services.	Ongoing	District CRD VIHA

## ACTION ITEMS | RECREATION AND COMMUNITY SERVICES

#	OCP Reference	Description	Timeline	Leadership
109.	4.10.2.3	Explore the District's role and capacity as it relates to regulating, coordinating, and delivering on <b>social infrastructure</b> needs.	Short-term	District SRCHN

## ACTION ITEMS | EQUITABLE COMMUNITY

#	OCP Reference	Description	Timeline	Leadership
110.	4.11.1.1	Review and implement applicable Calls to Action from the Truth and Reconciliation Commission reports and Reclaiming Power and Place: The Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls.	Short-term	District CRD T'Sou-ke
111.	4.11.1.2	Through the MoU Working Group between the District and T'Sou-ke Nation, commit to developing an action plan to implement UNDRIP locally.	Short-term	District
112.	4.11.1.3	Collaborate with T'Sou-ke Nation and other Indigenous communities on initiatives that reduce systemic inequities and support self-determination.	Ongoing	District T'Sou-ke
113.	4.11.2.1	Provide justice, equity, diversity, and inclusion (JEDI) training for all District staff and Council.	Short-term	District
114.	4.11.2.2	Commit to prioritizing engagement with under-represented groups in all planning initiatives .	Ongoing	District
115.	4.11.2.3	Conduct a JEDI audit of District services and programs to identify systemic barriers and emerging best practices.	Short-term	District
116.	4.11.2.4	Report on implementation of an Accessibility & Inclusiveness Study for the District of Sooke and update the study to incorporate principles of equity and intersectionality.	Medium-Term	District CRD
117.	4.11.2.5	Implement the recommendations from Together BC: British Columbia's Poverty Reduction Strategy for the District of Sooke.	Short-term	District SRCHN
118.	4.11.3.1	Select advisory committee members that are representative of the community, including youth and elders, as well as <b>equity-seeking groups</b> .	Ongoing	District
119.	4.11.3.2	Allow for the compensation of <b>equity-seeking groups</b> for their time and expertise, recognizing that they often face additional barriers to participation.	Ongoing	District
120.	4.11.3.3	Ask people from <b>equity-seeking groups</b> how they would like to be safely and comfortably engaged.	Ongoing	District
121.	4.11.3.4	Encourage reciprocity in engagement processes, whereby participants – as well as the District – benefit from participation.	Ongoing	District

