



2205 Otter Point Road, Sooke, British Columbia, Canada V0S 1N0

Phone: 250-642-1634
email: info@sooke.ca

Fax: 250-642-0541
website: www.sooke.ca

Schedule A

Policy No. 5.3, *Statutory and Permissive Tax Exemption Policy*

PERMISSIVE TAX EXEMPTION APPLICATION

Name of Organization: _____

Mailing Address of Organization: _____

Property description -legal _____
(for the exemption)

-civic address _____

Phone: _____ Fax: _____

Contact Person: _____

Have you applied before? _____

For what taxation year(s)? _____

Incorporation number and date of this incorporation: _____
(Applicants must be not-for-profit organizations or be otherwise publicly accountable)

Does your organization have any contracts with the Province for the provision of services? ____
If yes, provide details of contracts. _____

Describe your organization, its mandate and program (s). Indicate whether your facility or service is open to the public or to members only and whether membership is open to any member of the community.

Please indicate how your organization seeks to involve members of the public and how the organization encourages youth activities. Feel free to use additional sheets of paper.

Statement of the likely impact if tax exemption is not granted.

List and explain all retail facilities and details of the operating arrangements. _____

Please provide information on the use of the property. Also include the extent of use and types of users.

Please enclose your most current financial statement showing both actual and budget figures. Include any supporting material that will assist the District of Sooke in assessing your facility.

Mail this application to: District of Sooke
 Attention: Financial Services Department
 2205 Otter Point Road,
 Sooke, B.C. V0S 1N0

 Phone: 250-642-1634 Fax: 250-642-0541

*Any changes to the applicant's contact information or change in use of the facility or land, must be reported to the District of Sooke, in writing, immediately.

Personal information is collected under section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used only for the purpose of processing your application. If you have any questions about the collection or use of this information, please contact: Corporate Services at 250-642-1634, District Sooke, 2205 Otter Point Road, Sooke, BC V9Z 1J2.