

## Memorial Plaque Contribution Application

**PLEASE NOTE:** Only complete applications will be accepted

### Requested Memorial Location

- John Phillips Memorial Park
- Ed MacGregor Park/Marine Boardwalk
- Whiffin Spit Park
- On Memorial Structure

### Memorial Fees Due once approval received

- \$3500**
  - Memorial Plaque on Commemorative item for 20 year term. (subject to availability of item to be placed)
  - Plaque to be returned to applicant after 20 year term
  - Plaque to be placed on Memorial Structure after 20 year term
- \$2500**
  - Memorial Plaque on Commemorative item for 10 years. (subject to availability of item to be placed)
  - Plaque to be placed on Memorial Structure after 10 years tenure
  - Renewal of Plaque on Commemorative item for additional 10 years
- \$2000**
  - Memorial Plaque on Commemorative item with Plaque returned after 10 years.
- \$750**
  - Memorial Plaque on Memorial Structure or Memorial Plaque Replacement

\*As per [Fees and Charges Bylaw](#).

### Applicant Contact Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City

Province

Postal Code

## Description of Plaque

Leave a space between words. A space or punctuation mark counts as a character. You may use an ampersand (&) for “and”. The District of Sooke will work with Sponsor to establish wording appropriate to a public setting.

Plaque standards are as follows:

Size: 3x8” square corners

Material: bronze

Font: Goudy Old Style with 4 lines maximum, with max # characters per line

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Line 1:

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Line 2:

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Line 3:

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Line 4:

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## Application Submission Acknowledgement

- I hereby make an application as specified herein and declare that all the information submitted in support of the application is true and correct in all respects.
- I hereby acknowledge that all the information provided herein is collected for the purpose of administering the *Local Government Act* and the bylaws of the municipality under the *Local Government Act*, and under the authority of those enactments.
- I hereby acknowledge that submission of the Application Form and associated Attachments does not automatically constitute approval of the application.
- I hereby acknowledge I have read and understood the *Memorial Plaque Contribution Policy CO-002*([Link](#))

### PLEASE NOTE:

Upon receipt of a complete application, District of Sooke staff will confirm acceptance of the application with the applicant.

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Applicant's Signature

Date